

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEM				1. REQUISITION NUMBER 4200343139		PAGE OF 1 22	
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE		4. ORDER NUMBER		5. SOLICITATION NUMBER NNK10343139Q	
6. SOLICITATION ISSUE DATE 06/17/2010							
7. FOR SOLICITATION INFORMATION CALL:		a. NAME Donald Wood			b. TELEPHONE NUMBER (No collect calls) 321-867-6235		8. OFFER DUE DATE/LOCAL TIME 07/01/2010 0800 ES
9. ISSUED BY NASA/John F. Kennedy Space Center Office of Procurement Mail Code OP-OS Kennedy Space Center FL 32899		CODE KSC		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> EMERGING SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SOLE SOURCE <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> 8(A) NAICS: 337214 SIZE STANDARD: 500			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		13b. RATING	
15. DELIVER TO See Schedule		CODE		16. ADMINISTERED BY NASA/Kennedy Space Center Office of Procurement Mail Code OP-OS Kennedy Space Center FL 32899		CODE KSC	
17a. CONTRACTOR/OFFEROR		CODE		18a. PAYMENT WILL BE MADE BY		CODE	
17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	This request for quote is for various office furniture and accessories to be delivered and installed for NASA Propellants North Project. See Article 45, page 14 for Statement of Work. See Article 46, pages 14 through 19 for Item Specifications. Continued ... (Use Reverse and/or Attach Additional Sheets as Necessary)						
25. ACCOUNTING AND APPROPRIATION DATA						26. TOTAL AWARD AMOUNT (For Govt. Use Only)	
<input checked="" type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED. <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.							
<input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				<input type="checkbox"/> 29. AWARD OF CONTRACT REF. _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
30b. NAME AND TITLE OF SIGNER (Type or print)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (Type or print)		31c. DATE SIGNED	
				Marco Pochy			

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
001	A. Cabinet three drawer file	16	EA		
002	B. Cabinet two drawer file	28	EA		
003	C. Lateral file 36" wide with three drawers	10	EA		
004	D. Lateral file 36" wide with two drawers	7	EA		
005	E. Bookcase, 42" wide	4	EA		
006	F. Lateral file 42" wide with five drawers	8	EA		
	Continued ...				

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED☐ INSPECTED☐ NOTED:

ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32c. DATE

32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER

34. VOUCHER NUMBER

35. AMOUNT VERIFIED
CORRECT FOR

36. PAYMENT

37. CHECK NUMBER

☐ PARTIAL ☐ FINAL☐ COMPLETE ☐ PARTIAL ☐ FINAL

38. S/R ACCOUNT NUMBER

39. S/R VOUCHER NUMBER

40. PAID BY

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT

42a. RECEIVED BY (Print)

41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER

41c. DATE

42b. RECEIVED AT (Location)

42c. DATE REC'D (YY/MM/DD)

42d. TOTAL CONTAINERS

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
NNK10343139QPAGE OF
3 22

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
007	G. Work stations, cubicle, general office	13	EA		
008	H. Work stations, free-standing furniture, general office	2	EA		
009	I. Work station, free-standing furniture, general office, exterior grade	1	EA		
010	J. Work stations, free-standing furniture, manager	4	EA		
011	K. Manager Chair	12	EA		
012	L. Task chair, ergonomic	22	EA		
013	M. Guest chair	20	EA		
014	N. Conference room chair	23	EA		
015	O. Heavy duty Break room chair	34	EA		
	Continued ...				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

NNK10343139Q

PAGE OF

4 22

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
016	P. Barstool with back support.	8	EA		
017	Q. 36" diameter bar height round table	2	EA		
018	R. Conference table 6' X 15'	1	EA		
019	S. Conference room equipment cabinet	1	EA		
020	T. Conference table, room 1008	1	EA		
021	U. Tables, 3' x 6' room 1017	8	EA		
022	V. Conference table, shop	1	EA		
023	W. Demountable Partitions (West wall 2nd floor)	11	EA		
024	X. Work stations, cubicle, reception	1	EA		
025	Shipping Continued ...				

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
026	Installation				

Article 43. Period of Performance

Period of Performance shall be from date of award through August 27, 2010.

- Required delivery date for all items is August 17, 2010.
- Assembly and installation shall take place beginning August 17, 2010 and complete by August 27, 2010.

Article 44. Contract Terms and Conditions

FAR 52.252-2 Clauses Incorporated by Reference. (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): Federal Acquisition Regulation (FAR) clauses:

<http://www.acqnet.gov/far/>

NASA FAR Supplement (NFS) clauses:

<http://www.hq.nasa.gov/office/procurement/regs/nfstoc.htm>

(End of clause)

NFS 1852.215-84 Ombudsman. (OCT 2003)

(b) James E. Hattaway, Jr.
Telephone: (321) 867-2346
Fax: (321)- 867-8807
Email: James.E.Hattaway@nasa.gov
NASA John F. Kennedy Space Center
Mail Code: AA-B
Kennedy Space Center, FL 32899

(End of clause)

NFS 1852.219-76 NASA 8 Percent Goal. (JUL 1997)

NFS 1852.223-72 Safety and Health (Short Form). (APR 2002)

NFS 1852.237-73 Release of Sensitive Information. (JUN 2005)

FAR 52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders-Commercial Items. (APR 2010)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.222-50, Combating Trafficking in Persons (FEB 2009) (22 U.S.C. 7104(g)).

[] Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(2) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Pub. L. 108-77, 108-78).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: Contracting Officer check as appropriate.

☐ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (SEP 2006), with Alternate I (OCT 1995) (41 U.S.C. 253g and 10 U.S.C. 2402).

☐ (2) 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010)(Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

☐ (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (MAR 2009) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

☐ (4) 52.204-11, American Recovery and Reinvestment Act--Reporting Requirements (MAR 2009) (Pub. L. 111-5).

☐ (5) 52.219-3, Notice of Total HUBZone Set-Aside (JAN 1999) (15 U.S.C. 657a).

☐ (6) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (JUL 2005) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

☐ (7) Reserved.

☐ (8)(i) 52.219-6, Notice of Total Small Business Set-Aside (JUN 2003) (15 U.S.C. 644).

☐ (ii) Alternate I (OCT 1995) of 52.219-6.

☐ (iii) Alternate II (MAR 2004) of 52.219-6.

☐ (9)(i) 52.219-7, Notice of Partial Small Business Set-Aside (JUN 2003) (15 U.S.C. 644).

☐ (ii) Alternate I (OCT 1995) of 52.219-7.

☐ (iii) Alternate II (MAR 2004) of 52.219-7.

☐ (10) 52.219-8, Utilization of Small Business Concerns (MAY 2004) (15 U.S.C. 637 (d)(2) and (3)).

☐ (11)(i) 52.219-9, Small Business Subcontracting Plan (APR 2008) (15 U.S.C. 637(d)(4).

☐ (ii) Alternate I (OCT 2001) of 52.219-9.

☐ (iii) Alternate II (OCT 2001) of 52.219-9.

☐ (12) 52.219-14, Limitations on Subcontracting (DEC 1996) (15 U.S.C. 637(a)(14)).

[](13) 52.219-16, Liquidated Damages--Subcontracting Plan (JAN 1999) (15 U.S.C. 637(d)(4)(F)(i)).

[](14)(i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (OCT 2008) (10 U.S.C. 2323)(if the offeror elects to waive the adjustment, it shall so indicate in its offer.)

[](ii) Alternate I (JUN 2003) of 52.219-23.

[](15) 52.219-25, Small Disadvantaged Business Participation Program--Disadvantaged Status and Reporting (APR 2008) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

[](16) 52.219-26, Small Disadvantaged Business Participation Program--Incentive Subcontracting (OCT 2000) (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

[](17) 52.219-27, Notice of Total Service-Disabled Veteran-Owned Small Business Set-Aside (May 2004)(15 U.S.C. 657 f).

[](18) 52.219-28, Post Award Small Business Program Rerepresentation (APR 2009) (15 U.S.C. 632(a)(2)).

X(19) 52.222-3, Convict Labor (JUN 2003) (E.O. 11755).

X(20) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (AUG 2009) (E.O. 13126).

X(21) 52.222-21, Prohibition of Segregated Facilities (FEB 1999).

X(22) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).

X(23) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (SEP 2006) (38 U.S.C. 4212).

[](24) 52.222-36, Affirmative Action for Workers with Disabilities (JUN 1998) (29 U.S.C. 793).

[](25) 52.222-37, Employment Reports on Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (SEP 2006) (38 U.S.C. 4212).

[](26) 52.222-54, Employment Eligibility Verification (Jan 2009). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)

[](27)(i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

[](ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

[](28) 52.223-15, Energy Efficiency in Energy-Consuming Products (DEC 2007) (42 U.S.C. 8259b).

[](29)(i) 52.223-16, IEEE 1680 Standard for the Environmental Assessment of Personal Computer Products (DEC 2007) (E.O. 13423).

[](ii) Alternate I (DEC 2007) of 52.223-16.

[](30) 52.225-1, Buy American Act - Supplies (FEB 2009) (41 U.S.C. 10a-10d).

[](31)(i) 52.225-3, Buy American Act--Free Trade Agreements--Israeli Trade Act (JUN 2009) (41 U.S.C. 10a-10d, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, Pub. L. 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, and 110-138).

[](ii) Alternate I (JAN 2004) of 52.225-3.

[](iii) Alternate II (JAN 2004) of 52.225-3.

[](32) 52.225-5, Trade Agreements (AUG 2009) (19 U.S.C. 2501, et seq., 19 U.S.C. 3301 note).

[](33) 52.225-13, Restrictions on Certain Foreign Purchases (JUN 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

[](34) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).

[](35) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

[](36) 52.232-29, Terms for Financing of Purchases of Commercial Items (FEB 2002) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

[](37) 52.232-30, Installment Payments for Commercial Items (OCT 1995) (41 U.S.C. 255(f), 10 U.S.C. 2307(f)).

X(38) 52.232-33, Payment by Electronic Funds Transfer - Central Contractor Registration (OCT 2003) (31 U.S.C. 3332).

[](39) 52.232-34, Payment by Electronic Funds Transfer - Other than Central Contractor Registration (MAY 1999) (31 U.S.C. 3332).

[](40) 52.232-36, Payment by Third Party (FEB 2010) (31 U.S.C. 3332).

[](41) 52.239-1, Privacy or Security Safeguards (AUG 1996) (5 U.S.C. 552a).

[](42)(i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631).

[](ii) Alternate I (APR 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items: (Contracting Officer check as appropriate.)

[](1) 52.222-41, Service Contract Act of 1965 (NOV 2007) (41 U.S.C. 351, et seq.).

[](2) 52.222-42, Statement of Equivalent Rates for Federal Hires (MAY 1989) (29

U.S.C. 206 and 41 U.S.C. 351, et seq.).

[](3) 52.222-43, Fair Labor Standards Act and Service Contract Act--Price Adjustment (Multiple Year and Option Contracts) (SEP 2009) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

[](4) 52.222-44, Fair Labor Standards Act and Service Contract Act--Price Adjustment (SEP 2009) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

[](5) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (NOV 2007) (41 U.S.C. 351, et seq.).

[](6) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services--Requirements (FEB 2009) (41 U.S.C. 351, et seq.).

[](7) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (MAR 2009) (Pub. L. 110-247).

[](8) 52.237-11, Accepting and Dispensing of \$1 Coin (SEP 2008) (31 U.S.C. 5112(p)(1)).

(d) *Comptroller General Examination of Record.* The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records - Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e)(1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause--

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (APR 2010) (Pub. L. 110-252, Title VI, Chapter 1 (41 U.S.C. 251 note)).

(ii) 52.219-8, Utilization of Small Business Concerns (MAY 2004) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting

opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$550,000 (\$1,000,000 for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) Reserved.

(iv) 52.222-26, Equal Opportunity (MAR 2007) (E.O. 11246).

(v) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era, and Other Eligible Veterans (SEP 2006) (38 U.S.C. 4212).

(vi) 52.222-36, Affirmative Action for Workers with Disabilities (JUN 1998) (29 U.S.C. 793).

(vii) Reserved.

(viii) 52.222-41, Service Contract Act of 1965 (NOV 2007) (41 U.S.C. 351, et seq.).

(ix) 52.222-50, Combating Trafficking in Persons (FEB 2009) (22 U.S.C. 7104(g)).

Alternate I (Aug 2007) of 52.222-50 (22 U.S.C. 7104(g)).

(x) 52.222-51, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (NOV 2007) (41 U.S.C. 351, et seq.).

(xi) 52.222-53, Exemption from Application of the Service Contract Act to Contracts for Certain Services-Requirements (FEB 2009)(41 U.S.C. 351, et seq.).

(xii) 52.222-54, Employment Eligibility Verification (Jan 2009).

(xiii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (MAR 2009) (Pub. L. 110-247). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xiv) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (FEB 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

SECURITY CONTROLS FOR KSC AND CCAFS (APR 2010)

A. Identification of Employees

1. Badging

- i. Kennedy Space Center (KSC) badging is mandatory for all Contractor personnel who require access to KSC and National Aeronautics and Space Administration (NASA) facilities located on Cape Canaveral Air Force Station (CCAFS). Badging Requirements are in accordance with KNPR 1600.1, KSC Security Procedural Requirements, located at this public website: <http://tdglobal.ksc.nasa.gov/ReferencedDocuments/>. Badges must be obtained before personnel may access the work site and the contractor is responsible for submitting complete, accurate, and timely security investigation and badge request information. The government is not liable for any project delays resulting from the contractor's failure to provide required information or the contractor's inability to achieve favorable investigative results.
- ii. Prior to performance, the contractor shall submit the following information to the Contracting Officer, who will certify and pass the information to the KSC Badging Office.
 1. Contract number and location of work site(s);
 2. Contract commencement and completion dates;
 3. Status as prime or subcontractor; and,
 4. Name of the contractor designated security/badging official.
 5. A KSC Form 28-1222V2, (KSC Visitor Badge Request) and/or KSC Form 28-889 (KSC Visitor Badge/Multiple) for all employees requiring access to KSC or CCAFS.

Note: This is the minimum paperwork required for issuance of identification badges.

- iii. Security forms for employee investigations under this clause (Paragraph 2) shall be submitted by the contractor as soon as possible but in no case more than thirty days from initial badging.
- iv. During performance of this contract, issued badges shall be worn by contractor employees and prominently displayed above the waist at all times while on KSC or CCAFS property, unless an exception is granted for safety considerations. Upon termination of an employee, or completion/termination of the contract, the contractor shall immediately return such employee's identification and area permit badge(s) to the KSC Badging Office. NASA identification badges are the property of NASA and the Government reserves the right to invalidate/confiscate such badges at any time.
- v. Contractor security/badging officials shall ensure that badges are authorized for official purposes only and in accordance with the requirements of this clause and referenced directives. Abuse or misuse of badging authority may result in a loss of this authority. Employees that fail to comply with NASA regulations may be denied access to KSC.

2. Investigations

- i. All persons requiring ongoing access to Federal facilities, to include KSC and CCAFS, are required to complete security forms and submit to a Government investigation. Exceptions may be made for short term visitors (15 days or less). Persons needing access for a period greater than 180 days will require an investigation as described in paragraph 2ii below. Contractors should note that the 180 day period is for an individual's aggregate access across all contracts. If you believe your employee will require ongoing access (current contract and follow on projects) to KSC and/or require unescorted access to facilities under the KSC Area Permit System, you should submit the employee for the investigation described in paragraph A2ii below at the time of initial badging.
- ii. All persons requiring ongoing access to NASA installations are required to have a favorably completed National Agency Check with Written Inquiries (NACI). The following forms must be submitted to the Contracting Officer's Technical Representative (COTR), or the COTR's designee:
 1. FD Form 258, Fingerprint Card (Electronic submission at KSC Badging Office)
 2. Standard Form 85, Questionnaire for Non-Sensitive Positions;
 3. Optional Form 306, Declaration for Federal Position Employment; and,
 4. Three (3) copies of KSC Form 20-87, Request for Investigation (Signed by COTR or COTR's

designee)

B. Badging Restrictions/Categories

4. Access to Areas Requiring a KSC Area Permit. Access to certain areas on KSC and CCAFS requires the contractor to have a KSC Area Permit and contractors may be granted "escorted" or "unescorted" access to these areas in accordance with KNPR 1600.1. Unescorted access requires a favorable determination in accordance with the investigative requirements detailed in paragraph A2ii above as well as the completion of mandated safety training.

i. The NASA Protective Services Office, or its designee, PSSO, will determine whether the person is eligible for unescorted access within 14 business days after the receipt of the properly completed forms.

ii. One or more on-site training classes will be required for admittance to the controlled access areas. The total training will not exceed four hours. Contractors may schedule any required training for their employees by contacting the COTR or designee. The contractor shall maintain a record of employees receiving the training.

CONTROLS APPLICABLE TO CONTRACTOR'S ACTIVITIES (AUG 2009)

The publications below, and subsequent revisions thereof, are incorporated herein by reference. These publications prescribe regulatory and procedural criteria which are applicable to this contract. The contractor shall promptly take corrective action upon notice of noncompliance from the Contracting Officer or his/her authorized representative(s) with any provision of the publications listed below. Any questions regarding this clause or applicability of compliance documents should be directed to the Contracting Officer.

The following compliance documents may be found at: <http://tdglobal.ksc.nasa.gov/ReferencedDocuments/>

45SWI40-201 45th Space Wing Instruction 40-201 Radiation Protection Program (In addition to KNPD 1860.1, applicable to contracts for services performed at CCAFS)

QA-UG-0001

KSC Employee Safety & Health Pocket Guide (See Note 1)

KNPR 8715.2 Comprehensive Emergency Management Plan

KNPD 1440.1 KSC Records Management and Vital Records Programs

KNPR 1600.1 KSC Security Procedural Requirements

KNPD 1600.3 Use of Alcoholic Beverages on Kennedy Space Center (KSC) Property

KNPD 1800.2 KSC Hazard Communication Program - In addition, Contractor shall submit the material safety data sheets in hard copy to the MESC or successor contractor for NASA/KSC Materials Safety Data Sheet Archive.

KNPD 1810.1 KSC Occupational Medicine Program

KNPR 1820.3 KSC Hearing Loss Prevention Program

KNPR 1820.4 KSC Respiratory Protection Program

KNPR 1840.19 KSC Industrial Hygiene Programs

KNPR 1860.1 KSC Ionizing Radiation Protection Program

KNPR 1860.2 KSC Nonionizing Radiation Protection Program

KNPR 1870.1 KSC Sanitation Program

KNPR 2570.1 KSC Radio Frequency Spectrum Management Procedural Requirements

During periods of special testing on Kennedy Space Center and at the Cape Canaveral Air Force Station, the Contractor may be required to cease radiating on any radio equipment that may be utilized at the time.

Any construction equipment utilized by the Contractor which may be causing radio frequency interference will be required to shut down until the interference is mitigated.

KNPR 4000.1 Supply and Equipment System Manual

KNPR 6000.1 Transportation Support System

KNPR 8500.1 KSC Environmental Requirements

KNPR 8715.3 KSC Safety Practices Procedural Requirements

KNPR 8830.1 Facilities and Real Property Procedural Requirements
 

Note 1: QA-UG-0001 Emergency Medical Treatment

The contractor shall immediately call for assistance with personnel injury or illness for any incident requiring emergency medical treatment for contractor or subcontractor personnel, or invitees on KSC, or if any person on the job site is rendered unconscious. The contractor shall require the victim to sign an appropriate {refusal of treatment} form, if medical evaluation or treatment is offered and refused.

Emergency Response onsite at KSC or CCAFS
911 from a landline phone service
321-867-7911 from a cell phone

(End of Clause)

Article 45. Statement of Work

Design

- Utilizing the attached drawings the vendor will verify design and/or produce own distinctive designs utilizing vendor proposed furniture models and specifications.
- Unit colors and finishes shall be within identified color palette choices listed below or as close as available.

Assembly and/or Installation

- The vendor must provide assembly and/or installation services.
- The assembly and/or installation must be done by a manufacturer's or a qualified vendor's trained personnel.
- The vendor/installer is responsible for taking field measurements (during the designated site visit) and notifying the project team of any discrepancies so that corrections to the request can be made.
- The vendor shall perform a pre-punch list walk through to correct items that need to be addressed.
- The vendor shall perform a punch list walk-through with the NASA Technical Point of Contact.
- The vendor must correct the punch list items within prior to August 27, 2010.
- Upon completion of work, the installer is to remove all cartons, trash, crates, etc and leave the premises clean – NASA will provide cardboard recycling containers onsite.

Article 46. Item Specifications (Vendor may propose alternatives):

- A. Cabinet three drawer file** (to be integrated with work station)
Quantity: Sixteen (16).
- a. Painted Metal surface color charcoal.
 - b. Provide two box size drawers. Provide one file size drawer for letter size paper. Cabinet to be able to fit under the work station countertop surface and unit is to be non-movable.
 - c. Provide a lockable unit.
- B. Cabinet two drawer file** (to be integrated with work station)
Quantity: Twenty-eight (28)
- a. Painted Metal surface color charcoal.
 - b. Provide two file size drawers. Cabinet to be able to fit under the work station countertop surface and unit is to be non-movable.
 - c. Provide a lockable unit.
- C. Lateral file 36" wide with three drawers**
Quantity: Ten (10)
- a. Painted Metal surface color charcoal.
 - b. Interlock system allowing only one drawer to open at a time.
 - c. Provide a lockable unit.
- D. Lateral file 36" wide with two drawers**
Quantity: Seven (7)
- a. Painted Metal surface color charcoal.
 - b. Interlock system allowing only one drawer to open at a time.
 - c. Provide a lockable unit.
 - d. File to be able to fit under work surface.
- E. Bookcase, 42" wide**
Quantity: Four (4)
- a. Painted Metal surface color charcoal.
 - b. Bookcase to have five open shelves.

F. Lateral file 42" wide with five drawers

Quantity: Eight (8)

- a. Painted Metal surface color charcoal.
- b. Interlock system allowing only one drawer to open at a time.
- c. Provide a lockable unit.

G. Work stations, cubicle, general office

Quantity: Thirteen (13)

- a. Workstations to be rounded corner design.
- b. Laminate surface color speckled white. Metal support system and items below countertop and accessories to be color charcoal.
- c. Overhead shelving and overhead cabinet compartments.
 - a. Locations for each type shown in drawings.
 - b. Color to be charcoal.
 - c. Task lights to be below overhead shelf or cabinet (one task light per workstation). Task lights must be LED.
 - d. Cabinet compartments must have lockable overhead doors.
 - e. Doors on cabinets must open over the top of the storage unit. The doors cannot "garage door" into the unit.
 - f. Provide a tack-able surface below the overhead shelving/cabinets.
- d. Accessories:
 - a. Articulating Keyboard tray,
 - b. Pencil Drawer,
 - c. CPU holder.
- e. Smart Occupancy Controlled Power Strip
 - a. Automatically turns peripherals on and off based on occupancy.
 - b. Provide surge protection.
 - c. Task lights are to be plugged into smart power strip upon installation.

H. Work stations, free-standing furniture, general office

Quantity: Two (2)

- a. Workstations to be rounded corner design.
- b. Laminate surface color speckled white. Metal support system and items below countertop and accessories to be color charcoal.
- c. Overhead shelving and overhead cabinet compartments.
 - a. Locations for each type shown in drawings.
 - b. Color to be charcoal.
 - c. Task lights to be below overhead shelf or cabinet (one task light per workstation). Task lights must be LED.
 - d. Cabinet compartments must have lockable overhead doors.
 - e. Doors on cabinets must open over the top of the storage unit. The doors cannot "garage door" into the unit.
 - f. Provide a tack-able surface below the overhead shelving/cabinets.
- d. Accessories:
 - a. Keyboard tray,
 - b. Pencil Drawer,
 - c. CPU holder.
- e. Smart Occupancy Controlled Power Strip
 - a. Automatically turns peripherals on and off based on occupancy.
 - b. Provide surge protection.
 - c. Task lights are to be plugged into smart power strip upon installation.

I. Work station, free-standing furniture, general office, exterior grade

Quantity: One (1)

- f. Workstations to be rounded corner design.

- g. Laminate surface color speckled white. Metal support system and items below countertop and accessories to be color charcoal.
- h. Overhead shelving and overhead cabinet compartments.
 - a. Locations for each type shown in drawings.
 - b. Color to be charcoal.
 - c. Task lights to be below overhead shelf or cabinet (one task light per workstation). Task lights must be LED.
 - d. Cabinet compartments must have lockable overhead doors.
 - e. Doors on cabinets must open over the top of the storage unit. The doors cannot “garage door” into the unit.
 - f. Provide a tack-able surface below the overhead shelving/cabinets.
- i. Accessories:
 - a. Keyboard tray,
 - b. Pencil Drawer,
 - c. CPU holder.
- j. Smart Occupancy Controlled Power Strip
 - a. Automatically turns peripherals on and off based on occupancy.
 - b. Provide surge protection.
 - c. Task lights are to be plugged into smart power strip upon installation.

J. Work stations, free-standing furniture, manager

Quantity: Four (4)

- a. Workstations to be U-shaped design.
- b. Laminate surface color speckled white. Metal support system and items below countertop and accessories to be color charcoal.
- c. Overhead shelving and overhead cabinet compartments.
 - a. Locations for each type shown in drawings.
 - b. Color to be charcoal.
 - c. Task lights to be below overhead shelf or cabinet (one task light per workstation). Task lights must be LED.
 - d. Cabinet compartments must have lockable overhead doors.
 - e. Doors on cabinets must open over the top of the storage unit. The doors cannot “garage door” into the unit.
 - f. Provide a tack-able surface below the overhead shelving/cabinets.
- d. Accessories:
 - a. Keyboard tray,
 - b. Pencil Drawer,
 - c. CPU holder.

K. Manager Chair

Quantity: Twelve (12)

Basis of design: Eurotech Ace series high back leather Executive chair. Provide brand name or equal.

- a. Full size, high back, with arms.
- b. Black Leather upholstery.
- c. 5-star, metal-reinforced base.
- d. Hard-floor casters.
- e. Tilt lock with tilt tension adjustment.
- f. Pneumatic height adjustment.



L. Task chair, ergonomic

Quantity: Twenty-two (22)

Basis of design: Global Goal series heavy-duty fabric seven-way ergonomic chair. Provide brand name or equal.

- a. Fabric color Navy.
- b. 5-star, metal-reinforced base.



- c. Seat and back angle adjustment.
- d. Adjustable arms.
- e. Hard-floor casters.
- f. Tilt tension adjustment.
- g. Pneumatic height adjustment.

M. Guest chair

Quantity: Twenty (20)

Basis of design: NBF Signature Series 56670 mesh chair.

Provide brand name or equal.

- a. Fabric color Navy.
- b. 5-star, metal-reinforced base.
- c. Hard-floor casters.
- d. Pneumatic height adjustment.
- e. Adjustable arms.



N. Conference room chair

Quantity: Twenty-Three (23)

Basis of design: Global Troy series high back executive chair.

Provide brand name or equal.

- a. Upholstery: leather, color cabernet.
- b. 5-star, metal-reinforced base.
- c. Full size, high back, with arms.
- d. Carpet casters.
- e. Tilt lock with tilt tension adjustment.
- f. Pneumatic height adjustment.



O. Heavy duty Break room chair

Quantity: Thirty-four (34)

Basis of design: MLP Seating Contoured collection armless stacking chair. Provide brand name or equal.

- a. Fabric color Navy.
- b. Sled base.
- c. Heavy-duty 300lb capacity.
- d. Floor gliders.

P. Barstool with back support.

Quantity: Eight (8)

- a. Provide metal non-caster support system.
- b. Seat and back to be color golden oak.
- c. Metal legs to be painted black.
- d. Seat height of approx. 30".
- e. Seat must be able to fit under bar height table selected.

Q. 36" diameter bar height round table

Quantity: Two (2)

- a. Laminate surface color golden oak.
- b. Metal legs painted black.
- c. Arched base with 4 points of contact.
- d. Approx. 39" – 43" height.

R. Conference table

Quantity: One (1)

- a. Approx. dimensions: 6' X 15' (+/- 1').
- b. Shape: boat.
- c. Color: golden oak.

- d. Communication cut-outs

S. Conference room equipment cabinet (matches Table)

Quantity: One (1)

- a. Approx. dimensions: 5' X 3' (+/- 0.5').
- b. Shape: rectangular
- c. Color: golden oak.
- e. Must have ability to store electrical components
- f. Must have self cooling capability (internal fans)

T. Conference table, room 1008

Quantity: One (1)

- a. Dimensions 3' X 6'.
- b. Shape: rectangular.
- c. Color golden oak.

U. Tables, room 1017

Quantity: Eight (8)

- a. Surface color golden oak.
- b. Metal legs painted black.
- c. Tables must be foldable or stackable.
- d. Dimensions 3' X 6'.

V. Conference table, shop

Quantity: One (1)

- a. Dimensions: 60" round.
- b. Color golden oak.

W. Demountable Partitions (West wall 2nd floor - see attached sketch)

Provide:

- a. 11 panels over approximately 40 LF (Coordinate with design)
- b. (4) Door panels
- c. (3) Glass and/or Translucent
- d. (4) Solid

X. Work stations, cubicle, reception

Provide one (1)

- a. Workstations to be rounded corner design.
- b. Laminate surface color speckled white. Metal support system and items below countertop and accessories to be color charcoal.
- c. Overhead shelving.
 - a. Color to be charcoal.
 - b. Task light to be below overhead shelf. Task lights must be LED.
 - c. Provide a tack-able surface below the overhead shelving/cabinets.
- d. Accessories:
 - a. Keyboard tray,
 - b. Pencil Drawer,
 - c. CPU holder.
- e. Smart Occupancy Controlled Power Strip
 - a. Automatically turns peripherals on and off based on occupancy.
 - b. Provide surge protection.
 - c. Task lights are to be plugged into smart power strip upon installation.
- f. Approach shelf at working height.

END OF LIST

Article 47. Office Desking Systems and Furniture System Requirements:

PRODUCTS MUST MEET THESE REQUIREMENTS AS A MINIMUM.

DESKING SYSTEMS & FURNITURE SYSTEMS – COMPONENTS:

1. ALL OVERHEAD STORAGE UNITS AND FILE CABINETS ARE TO HAVE LOCKS – KEYED ALIKE PER WORKSTATION OFFICES. PROVIDE FOUR MASTER KEYS.
2. OVERHEAD DOORS MUST OPEN OVER THE TOP OF THE OVERHEAD STORAGE UNIT. THE DOORS CANNOT “GARAGE-DOOR” INTO THE UNIT. CORNER SHELVES MUST BE CONTINUOUS L-SHAPED SHELVES THAT ARE SUPPORTED BY THE PANELS.
3. CABINETS MUST INCLUDE HANGING FOLDER FRAMES.
4. DESKING SYSTEM TO HAVE MINIMUM OF 4” CAP AT BASE OF PRODUCT TO ACCESS ELECTRICAL RECEPTACLES.
5. FRONT OF DESKING SYSTEM TO HAVE MODESTY PANEL
6. ALL WORK SURFACES MUST HAVE A RADIUS OR WATERFALL EDGE.
7. THE MANUFACTURER MUST BE ABLE TO ACCOMMODATE A REQUEST FOR CUSTOM WIDTHS.
8. THE PRODUCT LINE MUST HAVE BEEN OFFERED AS A STANDARD PRODUCT FOR THE PAST TWO YEARS.

DESKING SYSTEMS – GENERAL:

1. THE DESKING SYSTEM MUST BE A FREESTANDING MODULAR SYSTEM THAT ALLOWS FOR FLEXIBILITY. PANELS AND/OR WALL CHANNELS ARE NOT ALLOWED.
2. THE DESKING SYSTEM IS TO BE MADE OF PAINTED STEEL BASES AND LAMINATE TOPS. OVERHEADS ARE TO BE PAINTED STEEL.

FURNITURE SYSTEMS – GENERAL:

1. THE FURNITURE SYSTEM MUST BE ABLE TO BE ASSEMBLED OFF-MODULE.
2. CUSTOMIZATION OF SIZES MAY BE REQUIRED FOR PANELS AND WORKSURFACES.

PANEL ELEVATIONS FOR FURNITURE SYSTEM:

1. PANEL TILES ARE TO BE MONOLITHIC PER TILE FRAME ON ALL PANELS.
2. ALL PANELS TO HAVE TACKABLE ACOUSTICAL TILES UNLESS OTHERWISE NOTED.
3. PANEL FABRIC IS TO BE COLOR: SILVER
4. PANEL BASES ARE TO BE METAL, PAINTED, COLOR: CHARCOAL
5. PANELS TO BE TILE AND FRAME SYSTEM.
6. ENTRY OF POWER/DATA INTO THE SYSTEM IS TO BE LOCATED AT BASE OR SIDE OF PANEL.
7. PANEL TILES MAY NOT BE CUT TO LOCATE POWER/VOICE/DATA UNLESS SHOWN ON THE DRAWINGS FOR A SPECIFIC WORKSTATION.
8. PANEL TILES MUST BE REMOVABLE WITHOUT DISASSEMBLING THE PANELS.
9. PANEL SYSTEM MUST BE ABLE TO ACCEPT COM MATERIALS.

MOVABLE WALL PANELS:

PANELS MUST BE AVAILABLE WITH OR WITHOUT ELECTRIFIED RACEWAY. PANELS MUST HAVE CAPACITY WITHIN THE PANEL CAVITY TO RUN CABLE AND ELECTRICAL WIRES.

POWER AND DATA MUST BE RECONFIGURABLE WITHOUT DISSEMBLING ENTIRE WALL OF PANELS.

PANEL WIDTHS MUST COME IN A RANGE OF WIDTHS FROM 12" TO 60" WITHOUT COMPROMISING THE STRUCTURAL INTEGRITY OF CODE COMPLIANCE OF THE PRODUCT.

ADDITIONAL QUALIFICATIONS:

THE MOVABLE WALL SYSTEM HAS BEEN CHOSEN AS A DESIGN ELEMENT FOR ITS FLEXIBILITY, RECONFIGURABILITY AND MODULARITY. THE MOVABLE WALL SYSTEMS MUST MEET THE FOLLOWING CRITERIA:

- PRODUCT PANELS MUST BE MODULAR AND UNITIZED. ONE PANEL MUST BE ABLE TO BE REMOVED WITHOUT DISRUPTING OR DISASSEMBLING PARTS OR PIECES OF ADJACENT PANELS OR COMPONENTS.
- THE INSTALLATION OR REMOVAL OF A PANEL MUST NOT DAMAGE THE CEILING, FLOORING OR WALLS.
- PANELS MUST ALLOW FOR HEIGHT ADJUSTABILITY OF A FEW INCHES BY USE OF LEVELING GUIDES AND TRIM.
- PRODUCT MUST HAVE BEEN A STANDARD LINE FOR AT LEAST TWO YEARS.
- CUSTOMIZATION OF PRODUCT MUST BE POSSIBLE.
- MUST BE ABLE TO ACCEPT COM PANEL FABRIC. FABRIC SELECTED WILL MEET STANDARD CODES AND REQUIREMENTS.
- SOLID PANELS MUST HAVE A SOUND TRANSMISSION CLASS (STC) RATING OF 44 TO 48 WHEN ASSEMBLED WITH TRIM AND BASE.
- ALL PRODUCT VOIDS AND TRIM PIECES MUST BE INSULATED WITH FIBERGLASS TO MAINTAIN THE HIGHEST STC RATING POSSIBLE.
- PANELS MUST BE DIVIDABLE WITH MULLIONS BOTH VERTICALLY AND HORIZONTALLY.
- PANELS MUST BE ABLE TO ACCOMMODATE GLASS CLERESTORIES.
- ALL PRODUCTS, INCLUDING DOORS, FRAMES AND WALLS, MUST COMPLY WITH ALL NATIONAL AND LOCAL CODES. FLAMMABLE MATERIALS CANNOT BE USED IN THE MANUFACTURING OF THE SYSTEM.
- PANELS MUST HAVE SLOTTED SIDE CHANNELS THAT WILL ACCEPT THE INSTALLATIONS OF HANG-ON COMPONENTS SUCH AS OVERHEAD STORAGE UNITS, WORK SURFACES AND OTHER ITEMS. THE SYSTEM MUST ACCEPT INSTALLATION OF COMPONENTS PROVIDED BY OTHER MANUFACTURERS.
- CERTIFICATION THAT THE SYSTEM MEETS THE LOAD-BEARING CAPACITY STANDARDS OF 7 POUNDS PER LINEAR INCH MUST BE PROVIDED.
- IN ORDER TO REPLACE DAMAGES SKINS IN THE FUTURE, THE PANEL SKINS MUST BE REMOVABLE WITHOUT DISASSEMBLING ANY PART OF THE PANEL OR ADJACENT PANELS.
- BASE MUST BE REMOVABLE FOR ACCESS TO POWER AND DATA WIRING AND CABLING.
- WALL PANELS MUST BE ABLE TO ALLOW FOR INSET INSTALLATION OF EQUIPMENT SUCH AS PLASMA SCREEN TELEVISIONS AND OTHER ELECTRONICS. SUPPORT BRACING MUST BE AVAILABLE WITHIN THE WALL PANEL AND PROVIDED BY THE MANUFACTURER.
- PANELS AND WORK SURFACE COMPONENTS MUST BE ABLE TO BE MANUFACTURED IN CUSTOM WIDTHS.

INSTALLATION:

THE WALL SYSTEM IS TO BE INSTALLED WITH TIGHT VERTICAL AND HORIZONTAL JOINTS. COMPONENTS ARE TO BE STRUCTURALLY RIGID AND PLUMB WITH HORIZONTAL LINES LEVEL.